MAXiT<sub>sm</sub>-BPR -- Capsule Summary for Business Process Re-design

### Phases
1. **Orientation**
2. **Conceptual Design**
3. **Detailed Designs**
4. **Implementation**

### Procedure
1. **Activities**
2. **Methods**
3. **Integration**

### Conceptual Design
- Key input data & desired results
- Analyze
- Activities & enabling methods
- Establish
- People, information & technologies
- Develop
- Preliminary process designs
- Validate
- Preliminary designs
- Refine
- Evaluate
- Impact, costs & benefits
- Approve
- Selected process design
  - for this phase

### Diagraming Symbols & Conventions
- Operation
- Origination
- Addition
- Transportation
- Handling
- Storage
- Delay
- Inspection

### Planning Dimensions
- Process
- Strategy
- People
- Information
- Technology
- Framework Charting
- Flows, Dimensions, or Levels
- Assumptions, Opportunities, Projects, Enablers

### Formulas & Explanations
- EFFORT = C x I
- EFFICIENCY = V/T
- EFFORT = C x I

### Rating & Evaluating Scale
- Customer
- Value
- Time
- Integration
- Complexity

### Development
- FUNDAMENTALS
- FULL MAXIT PATTERN repeats in Phases II & III

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